



# Membership Application—REALTOR® Broker

## GENERAL INFORMATION

**Designated REALTOR® Broker Name** (as it appears on your license):

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**Firm Name:**

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**Firm Address:**

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(Street)

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(City)

(State)

(Zip Code)

**Firm Phone Number:** \_\_\_\_\_ **ext.** \_\_\_\_\_ **Firm Fax number:** \_\_\_\_\_

**Home Address:**

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(Street)

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(City)

(State)

(Zip Code)

**Home Phone Number:** \_\_\_\_\_

**Mobile Phone Number** (required): \_\_\_\_\_

**Preferred Phone:** \_\_\_\_\_ **Mobile** \_\_\_\_\_ **Home**

**Primary mailing address?** \_\_\_\_\_ **Firm** \_\_\_\_\_ **Home**

**E-mail Address** (required):

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**CALDRE License #:** \_\_\_\_\_ **Expiration Date:** \_\_\_\_\_

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# Membership Application—REALTOR® Broker

## MEMBERSHIP TYPE

NEW

\*\*SECONDARY MEMBERSHIP

\*\*ASSOCIATION TRANSFER

**\*\*SECONDARY MEMBERSHIP & ASSOCIATION TRANSFER MEMBERS MUST INCLUDE LETTER OF GOOD STANDING AND NRDS MEMBER NUMBER OF PREVIOUS ASSOCIATION WITH THIS APPLICATION.**

Currently Member with another Association in California? \_\_\_\_\_ Yes \_\_\_\_\_ No

Currently Member of another State Association? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you attended orientation with another Association? \_\_\_\_\_ Yes \_\_\_\_\_ No

Previous REALTOR® Association and NRDS member number: \_\_\_\_\_

Please answer the questions below:

1. Do you have any final finding of Code of Ethics and/or MLS Rule violations and/or Membership duties within the past three years? If so, please attach. \_\_\_\_\_ Yes \_\_\_\_\_ No
2. Do you have any incomplete or pending Disciplinary Complaint(s) filed at another Association claiming any violation(s) of the Code of Ethics, MLS Rules and/or Membership duties? \_\_\_\_\_ Yes \_\_\_\_\_ No If so, please attach.
3. Do you have any unpaid or unresolved sanctions in connection with prior Disciplinary Complaint(s)? \_\_\_\_\_ Yes \_\_\_\_\_ No If so, please attach.
4. Do you have any incomplete or pending Arbitration Complaints filed against you at another Association or MLS? \_\_\_\_\_ Yes \_\_\_\_\_ No If so, please attach.
5. Do you have any unpaid or unresolved Awards in connection with any prior Arbitration Complaint(s) filed against you? \_\_\_\_\_ Yes \_\_\_\_\_ No If so, please attach.
6. Have you ever been disciplined with the DRE within the past 7 years? \_\_\_\_\_ Yes \_\_\_\_\_ No If so, please provide all relevant details and dates (or attach copies of discipline)
7. Do you have any pending investigations or accusations with the DRE? \_\_\_\_\_ Yes \_\_\_\_\_ No If so, please provide all relevant details and dates ( or attach copies of discipline)

I am a (check the applicable boxes):

\_\_\_\_\_ sole proprietor

\_\_\_\_\_ general partner

\_\_\_\_\_ corporate officer

\_\_\_\_\_ branch office manager

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# Membership Application — REALTOR® Broker

**Designated REALTORS® (BROKER) applicants must provide the Association with a list of licensees employed by or affiliated with them and must also regularly update the Association on any changes, additions, or deletions from the list by completing the Licensee Certification Form (LCF). If you employ Referral Agents (hired by the Broker to refer to the Broker) you may list them on the Limited Function Referral Office (LFRO) Certification Form.**

**If you checked any which boxes, you must answer the following:**

- A.  Yes  No      Are you or your firm subject to any pending bankruptcy proceedings?
- B.  Yes  No      Have you or your firm been adjudged bankrupt within the last three (3) years?

If you answered yes to (a) or (b) , you may be required to make cash payments for membership dues.

C. I certify that I have no record of official sanctions rendered by the courts or other lawful authorities within the past three years for violations of:

- |  |   |   |
|--|---|---|
| 1. <input type="checkbox"/> Yes, I certify | <input type="checkbox"/> No, I cannot certify | Civil Rights Laws                             |
| 2. <input type="checkbox"/> Yes, I certify | <input type="checkbox"/> No, I cannot certify | Real Estate licensing laws                    |
| 3. <input type="checkbox"/> Yes, I certify | <input type="checkbox"/> No, I cannot certify | Other laws prohibiting unprofessional conduct |

If you could not certify any of the above, please attach additional sheets with all relevant details about the violation(s), including the date(s), type of violation(s) and a copy of the discipline, if any.

### IMPORTANT Note for Designated REALTOR® (Broker of Record)

**The dues of each Designated REALTOR® member shall be a base amount time the number of real estate licensees, who are employed by or affiliated as independent contractors or who are otherwise directly or indirectly licensed or certified with such REALTOR® member.**

### CONDITIONS OF MEMBERSHIP SIGNATURE

#### DESIGNATED REALTOR® (BROKER)

I certify that I have read and agree to the terms and conditions of this application and that all information given in this application is true and correct.

\_\_\_\_\_

Broker of Record Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

Date of Signature



# Membership Application—REALTOR® Broker

## GENERAL TERMS & CONDITIONS OF MEMBER-

- 1. Bylaws, policies and rules.** I agree to abide by the bylaws, policies and rules of the Association, the bylaws, policies and rules of the California Association of REALTORS®, and the constitution, bylaws, policies and rules of the National Association of REALTORS®, all as they apply to the category of membership I am applying for and as may from time to time be amended.
- 2. Use of the term REALTOR®.** I understand that the professional designation REALTOR® is a federally registered trademark of the National Association of REALTORS® (“NAR”) and use of this designation is subject to N.A.R. rules and regulations. I agree that I cannot use this professional designation until this application is approved, all my membership requirements are completed, and I am notified of membership approval of this designation. I further agree that should I cease to be a REALTOR®, I will discontinue use of the term REALTOR® in all certificates, signs, seals or any other medium.
- 3. Orientation.** I understand that the Association requires orientation as mandated by N.A.R. to fully comply with the REALTOR® requirements for membership. I must attend orientation upon written notification by the Association not to exceed 60 days after submission of application.
- 4. No refund. I understand that my Board/Association membership dues are NON-REFUNDABLE. In the event I fail to maintain eligibility for membership for any reason, I understand I will not be entitled to a refund of my dues and fees.**
- 5. Authorization to release and use information; waiver.** I authorize the Association or its representatives to verify any information provided by me in this application by any method including contacting the California Department of Real Estate, my current or past responsible broker or designed REALTOR®, or any Association where I held, or continue to hold, any type of membership to release all my membership or disciplinary records to this Association, including information regarding (i) all final findings of Code of Ethics violations or other membership duties within the past three (3) years; (ii) pending ethics complaints (or hearings); (iii) unsatisfied discipline pending; (iv) pending arbitration requests (or hearings); and (v) unpaid arbitration awards or unpaid financial obligations. I understand that any information gathered under this authorization may be used in evaluating my application for membership and future disciplinary sanctions. I waive any legal claim or cause of action against the Association, its agents, employees or members including, but not limited to, slander, libel or defamation of character, that may arise from any action taken to verify, evaluate or process this application or other use of the information as authorized and released hereunder.
- 6. By Signing this application, I expressly authorize the Association, including the local, state, and national, and their subsidiaries or representatives to fax or e-mail to me, at the fax number and/or e - mail address above, material advertising the availability of or quality of any property, goods, or services offered, endorsed promoted by the Association.**
- 7. Arbitration Agreement; REALTOR®:** A condition of Membership in the Association as A REALTOR® is that you agree to binding arbitration of disputes. As a REALTOR® (including Designated REALTOR®), you agree for yourself and the corporation or firm for which you act as a partner, officer, principle or branch office manager to binding arbitration of disputes with (i) other REALTORS® members of this Association; (ii) with any member of the California or National Association of REALTORS®; and (iii) any client provided the client agrees to binding arbitration at the Association.
- 8. All association communications are disseminated via email unless members request to receive hard copies.**

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## Membership Application - REALTOR® Broker Limited Function Referral Office (LFRO) Policy

**Designated REALTORS®:** Please complete the following and return it to the Greater Los Angeles REALTOR® Association at [membership@glarealtors.com](mailto:membership@glarealtors.com)

**Note:** National Association of REALTORS policy requires that all principles of the firm hold REALTOR® membership. In accordance with **Article IX Section 2 of the Bylaws** of the Greater Los Angeles REALTORS®, this will certify that the individuals on the attached form represent a complete list of all real estate licensees affiliated with my office.

### **Q 1. What are the requirements for the LFRO exception to apply?**

In order for the LFRO exception to apply, the DR must certify, in a written statement, that the LFRO agents are (1) working for a separate entity and (2) are engaged in referrals only. If a DR certifies that agents are working for a LFRO, then those agents are not included in the dues formula calculation. (C.A.R.)

### **Q 2. What kind of “separate entity” must a broker have in order to have a LFRO?**

In California, it is sufficient for a broker to set up a DBA for the LFRO. Of course, if the broker wishes to use a separate corporation for the LFRO agents, that is acceptable, as well, but not necessary. (C.A.R.)

### **Q 3. Can a LFRO belong to an MLS and still retain their exempt status?**

If the individual is a participant or subscriber in an MLS, they automatically lose their exempt status. However, if they are a clerical user, as defined by the MLS, they retain their exempt status. In short, a LFRO can be a clerical user, but can not be a participant or subscriber. (C.A.R.)

I agree to notify the Association of any status changes during the current fiscal year with such notification to be provided to the Association within 30 days from the date of the individual’s affiliation or severance with my office(s).

\_\_\_\_\_  
Broker of Record Signature

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date of Signature



# Membership Application—REALTOR® Broker

## REALTOR® ACTION Assessment & Fund: Explanation and Legal Notices FUND, REALTOR® Action Assessment (RAA), REALTOR® Action Fund, GLAR Centennial Club

### LEGAL NOTICES AND DISCLOSURES REGARDING DUES BILLING STATEMENT

#### **REALTOR® ACTION ASSESSMENT & FUND: Explanation and Legal Notice**

**California Association of REALTORS® (C.A.R.) Political Action Committees:** C.A.R. sponsors four Political Action Committees (PACs). CREPAC is used to support state and local candidates to further the goals of the real estate industry. CREIEC is an independent expenditure committee that independently advocates for or against candidates in accordance with the interests of the real estate industry. CREPAC/Federal supports candidates for the U.S. Senate and House of Representatives. IMPAC supports local and state ballot measures and other advocacy oriented issues that impact real property in California. IMPAC is funded by your dues dollars. C.A.R. also supports the Advocacy Local Fund (ALF), a non-PAC fund.

**REALTOR® Action Assessment (RAA):** This mandatory \$49 state political assessment may be satisfied in one of two ways: either (1) a voluntary contribution to CREPAC and/or CREIEC and/or other related political purposes or (2) a designation of the funds for political purposes in the C.A.R. general fund. You may include the entire amount on one check and if you do so, \$49 will go into CREPAC and/or CREIEC, or other related political purposes. If you have an assessment that is over \$98 due to your DR nonmember count, then any amount over \$98 contributed to the state PACs (i.e. CREPAC and CREIEC) will go into CREIEC. If you choose not to contribute to a PAC, you must do so in writing and the entire assessment of \$49 will be placed in the C.A.R. general fund and used for other political purposes. PAC contributions from the REALTOR® Action Assessment will be allocated among CREPAC and CREIEC and possibly IMPAC and ALF. The allocation formula is subject to change. Payment of the assessment is a requirement of maintaining membership.

**REALTOR® Action Fund (RAF):** REALTORS®, and REALTOR-ASSOCIATES® may also participate in RAF by including an additional voluntary contribution on the same check as your dues and assessment payment. Forty-nine dollars (\$49) is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. No member will be favored or disfavored by reason of the amount of his/her contribution or his/her decision not to contribute. Contributions to the REALTOR® Action Fund will be allocated among C.A.R.'s political action committees (CREPAC, CREIEC, and CREPAC/Federal) according to a formula approved by C.A.R. depending on whether it is a personal or corporate contribution. The allocation formula is subject to change including re-designating a portion to IMPAC and ALF. Failure to contribute to RAF will not affect an individual's membership status in C.A.R.

**CORPORATE CONTRIBUTIONS** to C.A.R.'s PACs are permissible and may be used for contributions to state or local candidates or for independent expenditures to support or oppose federal, state, or local candidates. However, current C.A.R. practice is to deposit all corporate contributions into CREPAC, CREIEC or IMPAC. A corporate contribution includes any contribution drawn from a corporate account.

**PERSONAL CONTRIBUTIONS** to C.A.R.'s PACs may be used for both state and federal elections and therefore may be deposited into CREPAC/Federal in addition to all other C.A.R. political action committees. Up to \$200 of a REALTOR® Action Fund contribution will be divided between CREPAC/Federal and CREPAC in an allocation to be determined by C.A.R. Any amount above \$200, up to applicable legal limits, will be allocated to CREPAC/Federal.

If you are a California major donor and need specific information regarding your contributions, please contact the C.A.R. Controller's office at (213) 739-8252. Contributions in excess of the contribution limits will be reallocated to another PAC connected with C.A.R. Under the Federal Election Campaign Act, an individual may contribute up to \$5,000 in a calendar year to CREPAC/Federal.

Political contributions are not deductible as charitable contributions for federal and state income tax purposes.

**\*\*\*CENTENNIAL CLUB:** All contributors of \$148 or more to RAF are enrolled as members of the GLAR "Centennial Club". The group was formed in 2003, the 100th anniversary of the association.

**YOUR SUBSCRIPTION TO CALIFORNIA REAL ESTATE MAGAZINE IS PAID FOR WITH YOUR DUES AT A RATE OF \$6.00 AND IS NONDEDUCTIBLE THEREFROM. NOTICE REGARDING DEDUCTIBILITY OF DUES, ASSESSMENTS AND CONTRIBUTIONS 2019 ESTIMATED PORTION OF YOUR DUES USED FOR LOBBYING THAT ARE NON-DEDUCTIBLE: NAR 38% \$57.00 C.A.R. 42.24% \$77.73 Total Non-Deductible (Lobbying) Dues Portion: \$134.73**

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# Membership Application—REALTOR® Broker

## REALTOR® DUES SCHEDULE

Please note: MLS Dues are separate

New Member Fees			DUES ARE PRORATED ON A MONTHLY BASIS				
GLAR PROCESSING	*NEW MEMBER ORIENTATION FEE	C.A.R. Processing	Month Joining	GLAR Dues	C.A.R. Dues	N.A.R. Dues	Total New Members
<b>\$50.00</b>	<b>\$150.00</b>	<b>\$200.00</b>	JANUARY	\$282.00	\$237.00	\$201.00	\$1120.00
			FEBRUARY	\$258.50	\$217.25	\$188.00	\$1063.75
			MARCH	\$235.00	\$197.50	\$175.00	\$1007.50
			APRIL	\$211.50	\$177.75	\$162.00	\$951.25
			MAY	\$188.00	\$158.00	\$149.00	\$895.00
			JUNE	\$164.50	138.25	\$136.00	\$838.75
			JULY	\$141.00	\$118.50	\$123.00	\$782.50
			AUGUST	\$117.50	\$98.75	\$110.00	\$726.25
			SEPTEMBER	\$94.00	\$79.00	\$97.00	\$670.00
			OCTOBER	\$70.50	\$59.25	\$84.00	\$613.75
			NOVEMBER	\$47.00	\$39.50	\$71.00	\$557.50
			DECEMBER	\$23.50	\$19.75	\$58.00	\$501.25

\*New Member Orientation. Please note, You MUST attend New Member Orientation upon first notice of orientation date/time. There is a one time and partially refundable administrative fee of \$150 due when membership applications are submitted. You will receive a \$75 refund within 60 days of verification that you have attended a required new member orientation class. You will have 90 days to complete this class. Classes are held monthly at the association offices. **If you do not attend New Member Orientation within 90 days : 1) your account will be suspended and will remain the suspended status until your orientation requirement has been fulfilled. 2) you are voluntarily forfeiting the refunded portion of the New Member Orientation Fee, \$20 of which will be allocated to the REALTOR® Action Fund.\*\***

**C.A.R. Processing Fee:** All “new/reinstating” REALTOR® Members must pay this fee.

**Association Transfer:** Members transferring from another Association must submit a Letter of Good Standing with application from current or previous association. Must pay GLAR processing fee of \$50.00 and pro-rated GLAR dues. C.A.R. Dues and N.A.R. Dues.

\*\*The REALTOR® Action Assessment (\$49 of the \$184) will automatically be deposited into CREPAC and/or CREIC and for other political purposes. Those wishing to have their assessment entirely applied for more general political purposes may specify in writing and it will be redirected to a different account instead of one of the dedicated C.A.R. Political Action Committees (CREPAC or CREIEC). Designated REALTORS® must pay the \$49 REALTOR® Action Assessment for members.

\*\*Make a difference by helping promote REALTOR® interest through the political process and designate an additional \$49 or more to the REALTOR® Action Fund. Forty-nine dollars (\$49) is the suggested additional voluntary contribution but you may give more, or less, or nothing at all. See additional information on the political contribution structure and allocation on the reverse side of this statement.



# Membership Application—REALTOR® Broker

## GENERAL INFORMATION

### Credit Authorization Form

GLAR has proudly served the real estate community and its members for over 100 years.

**We offer to our members:**

- Professional Standards/Arbitration
- Ethics Enforcement Ombudsman program
- 80+ Educational Seminars per year (LIVE and Online)
- Political Advocacy at the Local, State and National level with a full time Government Affairs Director
- Certified zipForm instructors on staff and monthly zipForm training
- Fully Stocked REALTOR® Store with products offered at member discounted prices!
- Association website and online REALTOR® store at [greaterlarealtors.com](http://greaterlarealtors.com)
- Weekly eblasts to keep you up to date on hot REALTOR® topics
- Keeping you at the top of your profession is our priority!

All fees collected by GLAR are non-refundable.

## AUTHORIZATION FOR CREDIT CARD PAYMENT

Member \_\_\_\_\_ Member

# \_\_\_\_\_

I, \_\_\_\_\_, hereby authorize Greater Los Angeles REALTORS® to charge my credit card as per the details indicated below.

Visa    Mastercard    American Express    Discover

\$ \_\_\_\_\_

\* Amount to be Charged

\* Credit Card

# \_\_\_\_\_

\* Expiration Date \_\_\_\_\_ / \_\_\_\_\_  
Month                      Year

\* Office Name

\_\_\_\_\_

\* Credit Card Billing Address

\*

Street \_\_\_\_\_

\*

City \_\_\_\_\_ \*Zip \_\_\_\_\_